

**ROUND VALLEY UNIFIED SCHOOL DISTRICT**  
**Board of Trustees**  
**Regular Board Meeting**  
Room 14 – Round Valley High School  
23495 High School Street, Covelo, California

**Minutes**

**Monday, December 11, 2023 – 5:00 p.m.**

**Mission Statement**

Round Valley is a community committed to developing excellence. Our organization is caring and efficient, treats people fairly and consistently, building connections with students, parents, teachers, other staff, and the community. The learning environment is safe and motivating, including all stakeholders as members of the educational community. Adopted October 8, 2012

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1. **Call Meeting to Order/Roll Call:** *5:00pm By Peter Bauer; Lew Chichester, Kay Richards, Cynthia O’Ferrall and Zoe George (in at 5:05pm)*
  2. **Pledge of Allegiance:** *Lead by Peter Bauer*
  3. **Agenda Approval:** *Motion to approve the agenda made by P. Bauer and second by K. Richards. – 4.0.0*
  4. **Public Comment on Closed Session:** *None*
  5. **Closed Session at 5:05 p.m.:**  
*Public Employment:*
    - A. Personnel Update:
      1. Girls Varsity Basketball -
      2. Cook –
      3. Science Teacher/RVHS –
  6. **Reconvene into Open Session at 5:30 p.m.:**
    - A. *Report out from Closed Session, as appropriate:*
      1. *Personnel Update:*
        1. Girls Varsity Basketball - *Hired – Kim Stillwell*
        2. Cook – *Hired – Blanca Carrillo*
        3. Science Teacher/RVHS – *Hired – Kateria Wynn*
  7. **Public Comment:** *None*
  8. **Informational Items:**
    - A. *Round Valley Teachers’ Association – Not in attendance*
    - B. *California School Employees’ Association - Not in attendance*
    - C. *Board of Trustees - None*
    - D. *Reports*
      - 1) Superintendent: *Thanks to Scott for his hard work. Impact Aid is looking good and Indian Ed is being updated.*
      - 2) Business Manager – *waiting for agenda item.*
      - 3) RVHS Principal – *New Science Teacher, Kat Wynn starting January. Mid Term finals are next week.*

- 4) RVES Principal – *Basketball update, Parent conferences went well. Martial Arts program is working out great, there are 40 students engaged. The new cafeteria tables are here and set up.*
- 5) Eel River Charter School – *Written Report*
- 6) Impact Aid – Update: *The application only needs the financials.*
- 7) Correspondence: *Mendo-Lake community college MOU updated progress on the classroom.*

9. **Action/Discussion Items:**

A. **Item: 23-090 - Board of Trustees Reorganization Meeting**

**Discussion:** The RVUSD Board of Trustees electing to Consolidate General Elections in Even Numbered Years, there will not be an election for RVUSD and there will be no new Board Members to swear in, however the Board must elect the following officers for 2024: Board President and Clerk of the Board.

**Recommended Action:** Elect Board President and Clerk of the Board

**Attachment:** *None*

B. **Item: 23-091 - Board Meeting Schedule**

**Discussion:** Annually the RVUSD BOE must set calendar dates for their regular board meetings, budget meetings and any pending workshops.

**Recommended Action:** Adopt a meeting schedule for 2024.

**Attachment:** 2024 Blank Calendar

*Calendar adopted with one date change in October 2024 – general consensus*

C. **Item: 23-092 – Scott Mahoney – Superintendent Search Update**

**Discussion:** Scott Mahoney, the headhunter for the new Superintendent, wishes to update the community and the Board on the progress he has made.

**Recommended Action:** FYI – Input appreciated.

**Attachment:** *None*

D. **Item: 23-093 – First Interim Budget Report**

**Discussion:** The 1<sup>st</sup> Interim report shall cover the financial and budgetary status of the district for the period ending October 31<sup>st</sup>. The report includes the General Fund of the district and certain supplementary schedules and information regarding the district's attendance and revenue limit funding. The 1<sup>st</sup> Interim budget is submitted for Board approval.

**Recommended Action:** Approve the First Interim Budget Report for RVUSD

**Attachment:** First Interim Budget Report

*Motion to approve the First Interim Budget Report made by L. Chichester and second by K. Richards. – 5.0.0*

E. **Item 23-094 – School Plan for Student Achievement RVHS**

**Discussion:** The School Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students to the level of performance goals established under the California Academic Performance Index. California Education Code sections 41507, 41572 and 64001 and the federal ESSA require each school to consolidate all school plans for programs into the School Plan for Student Achievement. School Site Councils have had input into the development of these plans.

**Recommended Action:** Approve the RVHS School Plans for Student Achievement.

**Attachment:** RVHS School Plans for Student Achievement

*Motion to table made by P. Bauer and second by K. Richards. – 5.0.0*

F. **Item: 23-095 – Well Replacement – Weeks Drilling**

**Discussion:** The pumps that have maintained the District's Water source have declined and will need replacing. The Board is asked to review and approve the cost of the proposed quote from Weeks Drilling and Pump.

**Recommended Action:** Review and approve

**Attachment:** Weeks' quote

*Motion to approve the new High School well using the Fund 35 monies made by L. Chichester and second by K. Richards. – 5.0.0*

G. **Item: 23-096 – Board Policy Updates: October 2023 – Approval**

**Discussion:** Board Policy Updates are provided by CSBA five (5) times per year. Policy updates listed below are for the 1<sup>st</sup> Reading and will be on the December Regular agenda for Review and Approval.

**October 2023**

<b>BP</b>	<b>0410</b>	Nondiscrimination in District Programs & Activities Fill in Blanks
<b>BP</b>	<b>1312.2</b>	Complaints Concerning Instruction Materials
<b>AR</b>	<b>1312.2</b>	Complaints Concerning Instruction Materials
<b>E(1)</b>	<b>1312.2</b>	Complaints Concerning Instruction Materials Fill in Blanks _____
<b>BP</b>	<b>1312.3</b>	Uniform Complaint Procedures
<b>AR</b>	<b>1312.3</b>	Uniform Complaint Procedures Fill in Blanks _____
		<i>Option 1 <input type="checkbox"/> Option 2 <input type="checkbox"/></i>
<b>AR</b>	<b>1312.4</b>	Williams Uniform Complaint Procedures
<b>E(1)</b>	<b>1312.4</b>	Williams Uniform Complaint Procedures
<b>E(2)</b>	<b>1312.4</b>	Williams Uniform Complaint Procedures Fill in Blanks _____
<b>BP</b>	<b>5145.3</b>	Nondiscrimination/Harassment
<b>BP</b>	<b>6143</b>	Courses Of Study
<b>AR</b>	<b>6143</b>	Courses Of Study
<b>BP</b>	<b>6161.1</b>	Selection & Evaluation of Instructional Materials
<b>AR</b>	<b>6161.1</b>	Selection & Evaluation of Instructional Materials
<b>E (1)</b>	<b>6161.1</b>	Selection & Evaluation of Instructional Materials Fill in Blanks _____

BP 6161.11 Supplementary Instructional Materials  
AR 6163.1 Library Media Centers  
Option 1 ☐ Option 2 ☐

**Recommended Action:** Discuss and approve.

**Attachment:** Checklist, Guide sheet, Board Policy Updates

*Motion to approve the policies with the addendums and options noted on the attached page made by Z. Georger and second by L. Chichester. – 5.0.0*

H. **Consent Agenda:** *Motion to approve the consent agenda made by P. Bauer and second by K. Richards. – 5.0.0*

- 1) Minutes of the Regular Board Meeting held on November 13, 2023
- 2) Payment Register by Payment Status: November 2023
- 3) Board Report with Fund/Object: November 2023
- 4) Accounts Payable Prelist: November 2023

10. **Items for next agenda:** *None*

11. **Adjournment:** *Motion to adjourn made by P. Bauer and second by L. Chichester. – 5.0.0*

*Respectfully submitted by,*

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Zoe George, Clerk of the Board  
Round Valley Unified School District